

CISD Implementation Framework – Text Supplement (ADA Accessible Description)

Overview

Title: CISD Implementation Framework

Subtitle: Phased framework for the ethical and effective integration of Artificial Intelligence within the Calhoun Intermediate School District, aligning district policy with established implementation science.

The infographic is organized into four color-coded stages, presented as vertical columns from left to right, followed by a bottom banner containing two critical guardrails.

Stage 1: Exploration (Assessment & Readiness)

Icon description: A map with a magnifying glass and gear icon, symbolizing assessment and planning.

Assessing Fit and Feasibility

Identifying the district's AI vision and assessing how tools fit the needs of students and staff while ensuring they are feasible to implement safely.

Central graphic — SEE Framework

A circular badge icon featuring a compass, scale, gear, and shield/leaf symbols, labeled:

"SEE FRAMEWORK: Safe, Ethical, Effective"

Below the badge, explanatory text reads:

Administrators audit departmental workflows to ensure all AI operations are **Safe** (data privacy), **Ethical** (transparency), and **Effective** (Improved outcomes).

Icon description: A shield with a checkmark, representing safety and compliance.

Forming the AI Committee

(Icon description: A group of diverse people icon, representing stakeholders.)

A representative team is established to create the "Living Document" of guidelines and grow relationships with diverse stakeholders.

Stage 2: Installation (Building the Infrastructure)

Icon description: A person in professional attire holding a tablet with a checkmark, representing an approval gatekeeper.

The Tool Approval Protocol

All CISD staff act as gatekeepers vetting every AI tool for FERPA/COPPA compliance and age requirements via a formal process.

Icon description: A group of people collaborating around a table with charts and speech bubbles, representing training and professional development.

Building Staff Capacity

CISD provides ongoing professional development to move staff from "AI-Aware" to "AI Fluent."

Icon description: A padlock on a stacked server/database icon, representing data security.

Securing Data Guardrails

Establishing contracts with vendors that prohibit using CISD data to train public models and ensuring a live "Approved Tech Stack" is available to parents.

Stage 3: Initial Implementation (Putting AI into Practice)

Icon description: A teacher and student at a shared laptop/screen, illustrating classroom guidance.

Scaffolding Student Usage for AI Literacy

PK–5 focus is on teacher-led awareness and dehumanizing AI, while 6–8 explores walled garden tools and 9–12 builds career-ready fluency.

Central graphic — The EVERY Framework for Students

A circular diagram with five icons arranged around the center, each representing a step:

1. **Evaluate** (magnifying glass icon)

- 2. **Verify** (checkmark icon)
- 3. **Edit** (pencil icon)
- 4. **Report/Cite** (document icon)
- 5. **Your Original Work** (fingerprint icon)

Table — Acceptable Use vs. Prohibited Use

A four-row table comparing acceptable (green checkmark) and unacceptable (red X) AI uses across four categories:

Category	Acceptable (Encouraged)	Unacceptable (Prohibited)
Data Privacy	Using district-approved, vetted tools.	Inputting student PII, IEP goals, or grades.
Instruction	Brainstorming and generating initial ideas.	Using AI to complete an entire assignment.
Assessment	Creating practice quizzes for self-study.	Using AI during tests or to replace grading.
Communication	Translating general school announcements.	Creating deepfakes or deceptive content.

Stage 4: Full Implementation (Fidelity & Fluency)

Icon description: A target/dartboard with arrows hitting the center, representing achieving goals.

Achieving Fidelity and Outcomes

Full implementation is reached when the majority of the CISD staff and students use AI tools with fidelity and organization-level outcomes are achieved.

Icon description: A brain connected to a handshake, representing collaboration between human judgment and AI.

Sustained Human-in-the-Loop

AI is fully integrated as a collaborator in administrative and educational processes, but professional judgment always remains the final authority for grading and placement.

Icon description: A clock and calendar with circular arrows, representing recurring review cycles.

Continuous Improvement Cycles

The AI Committee formally reviews guidelines every six months to stay current with evolving technology and Michigan Department of Education (MDE) guidance.

Bottom Banner: Critical Guardrails

Icon description: A circular "no" symbol over a medical/ID document, representing prohibition of personal identifiable information.

Critical Guardrail: Strict PII Prohibition

Staff and students must never input names, IDs, IEP goals, or medical data into any AI tool, even if the information is anonymized.

Icon description: Two open hands holding an open book, representing restorative learning.

Restorative Accountability

AI misuse is treated as a learning opportunity; students engage in an "EVERY Reflection" to analyze their process rather than just receiving a disciplinary grade.