

**CALHOUN INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
AUGUST 19, 2026 at 4:00 p.m.
Gifford/Schultz Educational Service Center, Marshall, MI**

A. Call to Order - Roll Call - Pledge of Allegiance

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on August 19, 2026, at 4:06 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President Goodrich.

Present were: Richard Lindsey, Jr., Eric Greene, Jean Goodrich and Kenneth Ponds

Absent was: Catherine Yates

Also present were: Jerry Johnson, Superintendent; Nicole Lawrence, Assistant Superintendent for Special Education; Tim Staffen, Assistant Superintendent for CTE; Kori Rafferty, Assistant Superintendent for Finance and Operations; Lorie Upright, Assistant Superintendent for Technology and Data Services; Carrie Johnson, Assistant Superintendent for DRIS; Karen Dysinger, Human Resources/Executive Office Coordinator; Anna McCrumb, Educational Technology Consultant; Derek Allen, Starr Commonwealth Executive Vice President and Chief Operating Officer

B. Request to Approve Agenda as Presented, including the Exclusion of Selected Actions in the Consent Group

It was moved by Ponds and supported by Lindsey that the CISD Board of Education approve the agenda as presented, including the exclusion of selected actions in the Consent Group

Motion passed unanimously.

C. Visitors' Comments

- There were no comments from visitors

D. Routine Matters - Consent Grouping:

1. ROUTINE MATTERS - CONSENT GROUPING:

- a. Approve minutes of organizational meeting of July 22, 2026
- b. Approve minutes of regular meeting of July 22, 2026
- c. Review bills and electronic fund transfers as submitted
- d. Receiving of financial reports/investments reports
- e. Employment Recommendations

It was moved by Lindsey and supported by Ponds that the CISD Board of Education approve the items in the consent grouping as presented.

Motion passed unanimously.

E. Special Presentation:

- CISD AI Guidance/Framework Document - Lorie Upright & Anna McCrumb

F. Other Action Items to come before the Board

1. DKDC Lunch and Milk Prices

Kori Rafferty recommended that the DKDC adult lunch price increase by \$0.18, and the milk price increase by \$0.05 for the 2026-2027 school year. Student lunches will remain free. Superintendent Johnson supported her rationale and recommended that approval of the lunch/milk price increases as presented.

It was moved by Lindsey and supported by Greene that the CISD Board of Education approve the DKDC lunch and milk prices for the 2026-2027 school year.

Roll call vote taken.

Voting yes: Goodrich, Ponds, Greene, Lindsey

Voting no: None

Motion passed unanimously.

2. Approve the 2026-2027 Student Handbook for the Doris Klaussen Developmental Center (DKDC), Adult Transition Program (ATP), Calhoun County Youth Center (CCYC), and Early Childhood Special Education (ECSE)

It was moved by Lindsey and supported by Ponds that the CISD Board of Education approve the revisions to the 2026-2027 CISD Student Handbook for DKDC, ATP, CCYC and ECSE as presented.

Roll call vote taken.

Voting yes: Ponds, Greene, Lindsey, Goodrich

Voting no: None

Motion passed unanimously.

3. Approve Burgy Support Fund Distribution Request

It was moved by Ponds and supported by Greene that the CISD Board of Education approve the request to draw \$23,094.02 to cover unreimbursed Burgy expenditures.

Roll call vote taken.

Voting yes: Greene, Lindsey, Goodrich, Ponds

Voting no: None

Motion passed unanimously.

4. ISA/ISS Non-Union Personnel Handbook Approval

It was moved by Greene and supported by Lindsey that the CISD Board of Education approve the revised Instructional Support Staff / Itinerant Support Assistant Personnel Handbook.

Roll call vote taken.

Voting yes: Lindsey, Goodrich, Ponds, Greene

Voting no: None

Motion passed unanimously.

5. Human Resources Employment Requests:

- DRIS:
 - Eliminate 1.0 Regional School Health Coordinator
- Special Education:
 - Eliminate 1.0 DRIS Special Education Supervisor
 - Add 1.0 Special Education Coordinator of Student Services - BCBA

It was moved by Lindsey and supported by Greene that the Calhoun ISD Board of Education approve the employment changes/additions as requested by the Human Resources Department.

Roll call vote taken.

Voting yes: Goodrich, Ponds, Greene, Lindsey

Voting no: None

Motion passed unanimously.

6. Approve Revised Board Policy:

- 5209 - Student Use of Cell Phone and Electronic Wireless Communications Devices

It was moved by Lindsey and supported by Ponds that the CISD Board of Education approve the revision to policy 5209 as presented.

Roll call vote taken.

Voting yes: Ponds, Greene, Lindsey, Goodrich

Voting no: None

Motion passed unanimously.

7. Approve STARR Partnership Agreement

It was moved by Lindsey and supported by Greene that the CISD Board of Education approve the purchased service agreement to provide services and support for constituent districts during the 2026-2027 academic year.

Roll call vote taken.

Voting yes: Greene, Lindsey, Goodrich

Abstaining: Ponds

Voting no: None

Motion passed.

G. Policy Review

- 1101 - General Policy Statement
- 1201 - Mission Statement
- 1301 - Creation, Amendment, and Posting of Policies
- 1401 - Definitions

CISD Administration has no recommended changes to the policies.

It was moved by Greene and supported by Lindsey that the CISD Board of Education affirm the board policies as presented.

Roll call vote taken.

Voting yes: Lindsey, Goodrich, Ponds, Greene

Voting no: None

Motion passed unanimously.

H. Information:

1. Cash Flow Summary

2. Staff Exits

3. Upcoming Dates:

- Monday, August 24, 2026: CISD Staff Kickoff Event - 8:00am at Woodland Church in Battle Creek (Breakfast at 7:30)
- Thursday, September 24, 2026: CACC Military & Public Service Careers Day at CACC
- Wednesday, October 7, 2026: CACC College Day at CACC
- Wednesday, November 4, 2026: CACC Career Connections Day at CACC
- Friday, November 6, 2026: Countywide Professional Development Day at Harper Creek High School; 7:30am - 3:00pm.

I. Administrative Reports

1. Superintendent's Report

- Strategic Planning Update
- Property Transfer Request Final Update
- Calhoun Superintendent's Retreat Review
- Cabinet Meetings with New LEA Superintendents
- Fall Kickoff Agenda
- College Access Partnership
- Binda Grant for Early Literacy Action Plan

2. Department Reports: (for your information)

- Regional Instructional Services - Carrie Johnson
- Early Childhood Services - Erika Burkhardt

J. Board Roundtable

- Conflict of Interest
- Superintendent Evaluation Timeline
 - October Check-in with Board
 - Mid-year evaluation in December and to Board President by January 8, 2027
 - Board review of mid-year eval at regular meeting on January 13, 2027
 - March 2027 Check-in with Board
 - Formal evaluation completed in May for Board finalization at May 19 Regular Meeting
- November Board Workshop Date - November 10, 2026 - 12:00-4:00pm

K. Next Regular Meeting of CISD Board, September 16, 2026, 4:00 p.m. to be held at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, MI

L. Adjournment

There being no further business to come before the board, President Goodrich adjourned the meeting at 5:24 p.m.

Approved by the Board of Education on September 16, 2026.

Jean Goodrich
Board President

Kenneth Ponds
Board Secretary