

**CALHOUN INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES of the REGULAR MEETING of DECEMBER 10, 2025  
5:00 p.m.  
Gifford/Schultz Educational Service Center, Marshall, MI**

***A. Call to Order - Roll Call - Pledge of Allegiance***

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on December 10, 2025, at 5:00 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board Vice President Greene.

Present were: Catherine Yates, Kenneth Ponds, Richard Lindsey, Jr., Eric Greene

Absent was: Jean Goodrich

Also present were: Jerry Johnson, Superintendent; Karen Dysinger, Human Resources/Executive Office Coordinator, Nicole Lawrence, Assistant Superintendent for Special Education, Tim Staffen, Assistant Superintendent for CTE, Kori Rafferty, Assistant Superintendent for Finance and Operations; Carrie Johnson, Assistant Superintendent for DRIS; Lorie Upright, Assistant Superintendent for Regional Instructional Services; Jessica Clothier, Assistant Superintendent for Human Resources; Russell Lawrence

***B. Request to Approve Agenda as Presented or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group***

Vice President Greene asked if there were any additional agenda items or changes to the agenda as printed. There were no additions or changes.

It was moved by Lindsey and supported by Yates that the meeting agenda be approved as presented.

Motion passed unanimously.

***C. Visitors' Comments***

- There were no comments from visitors

**D. ROUTINE MATTERS - CONSENT GROUPING:**

It was moved by Yates and supported by Lindsey that the CISD Board of Education approve the following recommended actions:

- a. Approve minutes of regular meeting of November 19, 2025**
- b. Approve minutes of the special meeting of December 3, 2025**
- c. Review bills and electronic fund transfers as submitted**
- d. Receiving of financial reports/investments reports**
- e. Employment recommendations**

Motion passed unanimously.

**E. *Other Action Items to come before the Board***

**1. Adopt Resolution for Local School District Board of Education Recognition**

*January is School Board Recognition month. Traditionally, the Calhoun ISD Board of Education has approved a resolution acknowledging local board members for their contribution to education around the county. We will write a letter to each school board member acknowledging their efforts and enclose the approved resolution.*

It was moved by Lindsey and supported by Yates that the CISD Board of Education adopt the local school board recognition resolution as presented and authorize distribution to local boards during school board recognition month scheduled for January 2026.”

Roll call vote taken.

Voting yes: Lindsey, Greene, Ponds, Yates

Voting no: None

Motion passed unanimously.

**F. *Board-Related Policy Review:***

- 2304 - Gifting
- 2304-F - Gift Disclosure Form
- 2305 - Board Member Reimbursement & Travel Expenses
- 2305-F - Board Member Reimbursement & Travel Expenses Form
- 2306 - Board Member Compensation

**CISD Administration has no recommended changes to the policies.**

It was moved by Yates and supported by Lindsey that the CISD Board of Education affirm the board policies as presented.

Motion passed unanimously.

**G. *Information:***

1. The Cash Flow summary was reviewed. There were no questions or comments.
2. Staff Resignations

**H. *Administrative Report***

1. Superintendent's Report:
  - DRIS MTSS Conference
  - Tim Staffen - MI ACTE Administrator of the Year
  - CACC Students at MACUL Showcase
  - Student Community Service
  - ECE Winter Celebration
  - DKDC Water Testing
  - Special Education Transition Services Article
  - Athens Board of Education
2. Dates:
  - All Calhoun ISD buildings will be closed as follows:
    - December 24, 2025 through December 26, 2025
    - December 31, 2025 through January 2, 2026
3. Correspondence:
  - Mini-Grant Thank You Notes:
    - Makayla Holloway, Hastings Area Schools
    - Lesa Kenney - Harper Creek Community Schools
    - Jennifer Benson - Quincy Middle School
    - Karen O'Dell - Harper Creek Community Schools
    - Kayla Trnka - Marshall Middle School
    - Hannah Katz - Union City High School

**I. *Board Roundtable:***

- **CASB Nomination (action in January)**

***J. Next Meetings of CISD Board:***

- **January 14, 2026, 1:00 p.m. Special Meeting / Board Workshop** to be held at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall
- **January 14, 2026, 4:00 p.m. Regular Meeting** to be held at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall

***K. Adjournment***

There being no further business to come before the board, Vice President Greene adjourned the meeting at 5:07 p.m.

\_\_\_\_\_**Date Signed:** \_\_\_\_\_

\_\_\_\_\_**Date Signed:** \_\_\_\_\_