

**CALHOUN INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES of the REGULAR MEETING - NOVEMBER 19, 2025
4:00 p.m.
Gifford/Schultz Educational Service Center, Marshall, MI**

A. Call to Order - Roll Call - Appointment of Secretary Pro Tem - Pledge of Allegiance

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on November 19, 2025, at 4:01 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President Goodrich.

Present were: Catherine Yates, Jeannie Goodrich, Eric Greene,

Absent were: Kenneth Ponds, Richard Lindsey, Jr.

In the absence of Ken Ponds, Eric Greene was appointed to serve as Secretary Pro Tem for this meeting.

Also present were: Jerry Johnson Superintendent; Tim Staffen, Assistant Superintendent for CTE, Kori Rafferty, Assistant Superintendent for Finance and Operations; Carrie Johnson, Assistant Superintendent for DRIS; Karen Dysinger, Human Resources/Executive Office Coordinator; Mike Nicholson, CIEA Union President, Kori Rafferty, Assistant Superintendent for Finance & Operations; Elizabeth Insley, Community Member

B. Request to Approve Agenda as Printed or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group

It was moved by Yates and supported by Greene that the meeting agenda be approved as presented.

Motion passed unanimously.

C. Visitors' Comments

- There were no comments from visitors.

D. Routine Matters - Consent Grouping: Recommended Action

It was moved by Greene and supported by Yates that the CISD Board of Education approve the following recommended actions:

- Approve minutes of the regular meeting of October 15, 2025
- Review bills and electronic fund transfers as submitted
- Receiving of financial reports/investments reports

- Employment recommendations
- Superintendent's Conferences:
 - Pre-Approval: MASA Midwinter Conference: January 21-23, 2026, Kalamazoo
 - Post-Approval: MAISA General Membership Meeting / Professional Learning Day, November 3-4, 2025

Motion passed unanimously

E. Special Presentation(s)

- **Countywide Professional Development** - Carrie Johnson presented regarding the November 4, 2025 Countywide Professional Development. Nine local districts were represented with a total of 1,069 participants. Feedback was overwhelmingly positive, and the districts that were unable to attend indicated that they were interested in participating in the future. The next event will be November 6, 2026.

F. Other Action Items to come before the Board

1. Resolution to Collect Summer Taxes

It was moved by Yates and supported by Greene that the Calhoun ISD Board of Education approve the resolution to collect summer taxes as in previous years.

Roll call vote taken.

Voting yes: Goodrich, Yates, Greene

Voting no: None

Motion passed unanimously.

2. Human Resources Employment Request

- Add Positions:
 - 1.0 Speech Language Pathologist
 - 1.0 School Social Worker

It was moved by Greene and supported by Yates that the Calhoun ISD Board of Education approve the employment changes/additions as requested by the Human Resource Department.

Roll call vote taken.

Voting yes: Greene, Goodrich, Yates

Voting no: None

Motion passed unanimously.

3. Recommended Policy Updates from Thrun:

3118 Title IX Sexual Harassment

4113 Michigan Earned Sick Time Act (ESTA)

4113-F-1 Michigan Earned Sick Time Act (ESTA) Form

4113-F-2 Michigan Earned Sick Time Act (ESTA) Leave Request Checklist

It was moved by Yates and supported by Grene that the CISD Board of Education approve the revisions to the policy bylaws as presented.

Roll call vote taken.

Voting yes: Yates, Greene, Goodrich

Voting no: None

Motion passed unanimously.

G. Board-Related Policy Review:

- **2301 - Conflict of Interest**
- **2301F - Conflict of Interest Disclosure Form**
- **2302 - Board Code of Ethics**
- **2303 - Violation of Board Code of Ethics**

CISD Administration had no recommended changes to the policies.

It was moved by Greene and supported by Yates that the CISD Board of Education affirm the board policies as presented.

Motion passed unanimously.

H. Information:

1. The cash flow summary was reviewed. There were no questions or comments regarding the cash flow summary.
2. CASB Award Nominations

The CASB award nomination information was for review at this meeting; nominations will be discussed at the January board meeting.

3. Staff Resignations / Termination

I. Administrative Reports

1. Superintendent's Report. Superintendent Johnson updated the board on the following topics:
 - 31aa Update
 - Strategic Planning Update
 - 1/14/26 Board Workshop with MASB Facilitator

- MASB Call for Nominations for their Board
- 2. Department Report: (for your information)
 - Technology - Lorie Upright
- 3. Correspondence:
 - BCPS State Budget Resolution
- 4. Upcoming Dates:
 - DKDC Holiday Program - December 17, 2025 - 9:30-11:00am

J. Board Roundtable

- *Greene - Kudos to the entire team who put on the Countywide PD*

K. Upcoming Meetings of the CISD Board to be held at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, MI (or other location as noted below)

- **December 10, 2025, 5:00 p.m. - Regular Meeting**

L. Adjournment

There being no further business to come before the board, President Goodrich adjourned the meeting at 4:39 p.m.

Eric Greene
Board Vice President

Date Signed: December 10, 2025

Kenneth Ponds
Board Secretary

Date Signed: December 10, 2025