

**CALHOUN INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES of the REGULAR MEETING
JULY 16, 2025
Immediately following the Organizational Meeting
Gifford/Schultz Educational Service Center
Marshall, Michigan**

A. Call to Order of Regular Meeting and Request to Approve Agenda as Printed or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on July 16, 2025, at 4:15 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by 2024-2025 Board President Goodrich.

Present were: Jean Goodrich, Catherine Yates, Richard Lindsey, Jr., Eric Greene, Kenneth Ponds

Absent was: None

Also present were: Jerry Johnson, Superintendent; Karen Dysinger, Human Resources/Executive Office Coordinator; Tim Staffen, Assistant Superintendent for Career & Technical Education; Erika Burkhardt, Assistant Superintendent for Early Childhood; Lorie Upright, Assistant Superintendent for Regional Technology & Data Services, Jessica Clothier, Assistant Superintendent for Human Resources; Phil Goodrich, Elizabeth Insley.

It was moved by Lindsey and supported by Yates that the meeting agenda be approved with the additions and changes or as printed.”

Motion passed unanimously.

B. Routine Matters - Consent Grouping:

It was moved by Yates and supported by Greene that the CISD Board of Education approve the items in the consent grouping as presented.

- a.** Approve minutes of budget hearing and regular meeting of June 16, 2025
- b.** Approve minutes of the special meeting of July 14, 2025.
- c.** Review bills and electronic fund transfers as submitted
- d.** Receiving of financial reports/investments reports
- e.** Employment recommendations:
 - Employment of **Robert Miller** in the position of Michigan Youth Challenge Academy (MYCA) Coordinator, effective June 16, 2025.

- Employment of **Baylea Fejes** in the position of Special Education Administrative Assistant, effective June 26, 2025.
- Transfer of **Kristy Orosco** to the position of Early On Student Services Coordinator, effective July 1, 2025.
- Employment of **Jacob Robinson** in the position of Employee Benefits Coordinator, effective July 7, 2025.
- Employment of **Lindsey Villalpando** in the position of Teacher Assistant, effective July 8, 2025.
- Employment of **Amy Paul** in the position of DKDC Principal, effective July 1, 2025
- Employment of **Lisa Gurney** in the position of Truancy Officer, effective July 28, 2025.
- Employment of **Rachael Myers** in the position of Speech-Language Pathologist, effective August 18, 2025.

Motion passed unanimously.

C. Other Action Items to come before the Board

1. Approve Revisions to the Student Handbook for the Calhoun Area Career Center

It was moved by Greene and supported by Lindsey that the CISD Board of Education approve the revisions to the student handbook for the Calhoun Area Career Center as presented.”

Roll call was taken.

Voting yes: Goodrich, Greene, Yates, Ponds, Lindsey

Voting no: None

Motion passed unanimously.

2. Adopt Revised Board Policy 2406 - Title I Funds

It was moved by Yates and supported by Lindsey that the CISD Board of Education approve the revisions to Policy 2406 as presented”

Roll call was taken.

Voting yes: Greene, Yates, Ponds, Lindsey, Goodrich

Voting no: None

Motion passed unanimously.

3. Approve Addendum to Superintendent Contract

It was moved by Yates and supported by Ponds that the CISD Board of Education approve the addendum to the Superintendent Contract as presented.”

Roll call was taken.

Voting yes: Yates, Ponds, Lindsey, Goodrich, Greene

Voting no: None

Motion passed unanimously.

4. Human Resources Employment Request:

- Add Position: Lead Custodian ~~II~~

It was moved by Ponds and supported by Greene that the CISD Board of Education approve the employment change/addition as requested by the Human Resource Department.”

Roll call was taken.

Voting yes: Ponds, Lindsey, Goodrich, Greene, Yates

Voting no: None

Motion passed unanimously.

D. Information:

1. Cash Flow Summary

2. Professional/Support Staff Resignations:

Pursuant to Board Policy 4223 (Termination and Resignation), I respectively report that the resignation of the following noted employees were accepted on behalf of the Calhoun ISD Board of Education:

- Resignation of Linda Sykora from the position of One-on-One Teacher Assistant, effective at the end of the business day June 10, 2025. (Hired 2/6/2025)
- Resignation of John Underwood from the position of Special Education Administrative Assistant, effective at the end of the business day June 30, 2025. (Hired 2/15/2021)
- Resignation of Veronica Barba from the position of Teacher for Students with Severe Cognitive Impairments, effective at the end of the business day August 7, 2025. (Hired 3/20/2025)

E. Administrative Reports

1. Superintendent's Report

- MASB Superintendent Evaluation Template
- Superintendent Update Framework
- Strategic Planning
- Roundtable Proposal

2. Department Reports - None

F. Next Regular Meeting of CISD Board, August 13, 2025, 4:00 p.m. to be held at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, MI

G. Adjournment

Vice President: Eric Greene

Secretary: Kenneth Ponds