

**accCALHOUN INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES of the REGULAR MEETING OF MAY 14, 2025
4:00 p.m.
Gifford/Schultz Educational Service Center, Marshall, MI**

A. *Call to Order - Roll Call - Pledge of Allegiance*

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on May 14, 2025, at 4:00 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President Goodrich.

Present were: Richard Lindsey, Jr., Catherine Yates, Kenneth Ponds, Eric Greene, and Jeannie Goodrich

Absent was: None

Also present were: Dr. Terance Lunger, Superintendent; Karen Dysinger, Human Resources/Executive Office Coordinator, Lorie Upright, Assistant Superintendent for Technology and Data Services; Tim Staffen, Assistant Superintendent for CTE; Jerry Johnson, Assistant Superintendent for Legislation and Education Policy; Kori Rafferty, Assistant Superintendent for Finance; Carrie Johnson, Assistant Superintendent for Regional Instructional Services; Nicole Lawrence, Assistant Superintendent for Special Education; Annie Monaweck, Truancy Officer/Consultant; Elizabeth Insley

B. *Request to Approve Agenda as Printed or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group*

It was moved by Lindsey and supported by Ponds that the meeting agenda be approved as printed.

Motion passed unanimously.

C. *Visitors' Comments*

- There were no comments from visitors.

D. *Routine Matters - Consent Grouping:*

It was moved by Yates, supported by Lindsey, that the CISD Board of Education approve the following recommended actions:

1. ROUTINE MATTERS - CONSENT GROUPING:

- a. Approve minutes of regular meeting of April 16, 2025**
- b. Review bills and electronic fund transfers as submitted**
- c. Receiving of financial reports/investments reports**
- d. Summer Tax Collection Costs**

As in past years, our business office has communicated with Calhoun County Townships and City Treasurers negotiating the costs to the district for collecting summer taxes. These are townships where other taxing authorities also collect summer taxes. The estimated cost for collecting summer taxes for this year is \$21,424.67.

e. 2025-2026 CISD Tax Rates (Summer and Winter)

f. Employment recommendations:

- Employment of **Matthew Coakes** in the position of CTE Computer Technology Instructor for the Calhoun Area Career Center, effective May 5, 2025.
- Employment of **Annie Monaweck** in the position of Director - Legislative & Community Affairs, effective July 1, 2025, contingent upon approval of the position and job description.
- Employment of **Jennifer Krzeczowski** in the position of School Social Worker, effective August 18, 2025.
- Conditional employment of **Elizabeth Vernon** in the position of CACC Counselor, effective August 18, 2025.
- Temporary part-time contracted employment of **Jennifer Haswell** in the position of Special Education Administrative Assistant, effective April 28, 2025 through June 30, 2025.

g. Approval of Summer Hours for the CISD Gifford/Schultz Educational Service Center

Traditionally, the CISD Board of Education has approved summer hours for the Gifford/Schultz Educational Service Center. Consistent with past action, it is recommended that summer hours be considered, depending on staff schedules,

either from 7:30 a.m. until 3:00 p.m. or from 8:00 a.m. until 3:30 p.m., effective Tuesday, May 27, 2025, through Friday, August 29, 2025.

Motion passed unanimously

E. Special Presentation

- 1. Legislative Update** - Jerry Johnson, Assistant Superintendent for Legislation and Education Policy

F. Other Action Items to come before the Board

1. Human Resource Employment Requests

- Approve Position & Job Description:
 - Director - Legislative & Community Affairs

It was moved by Greene and supported by Lindsey that the Calhoun ISD Board of Education approve the employment changes/additions as requested by the Human Resource Department.

Roll call vote taken.

Voting yes: Goodrich, Yates, Greene, Ponds, Lindsey

Voting no: None

Motion passed unanimously.

2. Approve Jack Korff Career and Technical Support Fund Distribution Request

It was moved by Lindsey and supported by Ponds that the CISD Board of Education approve the draw of \$3,000 from the Jack Korff Career and Technical Support Fund that is held at Battle Creek Community Foundation to cover CTE Jack Korff Scholarship awarded to students.

Roll call vote taken.

Voting yes: Greene, Ponds, Lindsey, Goodrich

Abstained: Yates

Voting no: None

Motion passed.

3. Approve CACC Boiler Replacement Bid

It was moved by Yates and supported by Lindsey that the CISD Board of Education accept the bid form Hunter-Prell to replace two new boilers at CACC for a total cost of \$223,908.65.

Roll call vote taken.

Voting yes: Greene, Ponds, Lindsey, Goodrich, Yates

Voting no: None

Motion passed unanimously.

4. Revise Budget Hearing & Regular Board of Education Meeting Date for June 2025:

It was moved by Lindsey and supported by Greene that the CISD Board of Education change the date of the Regular Board of Education Meeting from Wednesday, June 25, 2025 to Monday, June 16, 2025.

Roll call vote taken.

Voting yes: Ponds, Lindsey, Goodrich, Yates, Greene

Voting no: None

Motion passed unanimously.

5. Continuing Employment of Administrator for the 2025-2026 Fiscal Year

I am recommending that, as required by the administrator contract, the Board renew the contract of the following administrator for the 2025-2026 fiscal year. This action is merely to approve the re-employment of this administrator, as we will not address any contract language or financial issues until after our budgeting process.

It was moved by Yates and supported by Lindsey that the CISD Board of Education approve the re-employment of the following administrator for the 2025-2026 fiscal year.”

SWFT: Jennifer Sell, SWFT Executive Director (through September 30, 2025)

Roll call vote taken.

Voting yes: Lindsey, Goodrich, Yates, Greene, Ponds

Voting no: None

Motion passed unanimously.

G. Information:

1. The cash flow summary was reviewed. There were no questions or comments regarding the cash flow summary.

2. Professional/Support Staff Resignations:

Pursuant to Board Policies 4140 and 3140 (Termination and Resignation), I respectively report that the resignation of the following noted employees were accepted on behalf of the Calhoun ISD Board of Education:

- Resignation of Helen Buzby from the position of Special Education Administrative Assistant, effective at the end of the business day May 30, 2025. (Hired 1/23/2023)
- Resignation of Julie Cassie from the position of SWFT Implementation & Improvement Consultant, effective at the end of the business day June 30, 2025. (Hired 8/5/2024)
- Resignation of Logan Eldridge from the position of Special Education ASD Teacher, effective at the end of the business day August 1, 2025. (Hired 11/20/2023)

H. Administrative Reports

1. Superintendent's Report: The Superintendent Updated the Board on the following Items:

- BISD Process
- Math Essentials
- CISD/WMU Partnership
- Transition

2. Department Reports:

- Technology - Lorie Upright
- Legislation and Education Policy - Jerry Johnson

2. Dates:

- June 2, 2025 - Calhoun ISD Biennial Board Election, 6:00 p.m., Gifford/Schultz Educational Service Center
- June 5, 2025 - Superintendent Retirement Open House, 2:00-5:00 p.m., Calhoun Area Career Center

I. Next Meeting - Budget Hearing & Regular Meeting of the CISD Board, Monday, June 16, 2025 at 4:00 p.m. to be held at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, MI.

J. Adjournment

There being no further business to come before the board, President Goodrich adjourned the meeting at 4:42 p.m.

President: *Jean Goodrich*

Secretary: *Kenneth Ponds*