

**CALHOUN INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES of the REGULAR MEETING OF APRIL 16, 2025  
4:00 p.m.  
Gifford/Schultz Educational Service Center, Marshall, MI**

**A.     *Call to Order - Roll Call - Pledge of Allegiance***

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on April 16, 2025, at 4:00 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President Goodrich.

Present were: Richard Lindsey, Jr., Kenneth Ponds, Catherine Yates, and Jeannie Goodrich

Absent was: Eric Greene

Also present were: Dr. Terance Lunger, Superintendent; Jessica Clothier, Assistant Superintendent for Human Resources; Karen Dysinger, HR/Executive Office Coordinator; Lorie Upright, Assistant Superintendent for Technology & Data Services; Tim Staffen, Assistant Superintendent for Career and Technical Education; Erika Burkhardt, Assistant Superintendent for Early Childhood; Nicole Lawrence, Assistant Superintendent for Special Education; Carrie Johnson, Assistant Superintendent of Regional Instructional Services; Mike Nicholson, CIEA Union President; Jerry Johnson, Assistant Superintendent of Legislation and Education Policy; Jim Owen, Teacher Coach; Julie Slusher, Teacher Coach; Laura Griffith, CIEA Union Representative; Elizabeth Insley

**B.     *Request to Approve Agenda as Printed including the Exclusion of Selected Actions in the Consent Group***

A motion was made by Yates and supported by Lindsey that the meeting agenda be approved with the additions and changes as printed.

Motion passed unanimously.

**C.     *Visitors' Comments***

- There were no comments from visitors.

***D. Recommended Action***

**1. ROUTINE MATTERS - CONSENT GROUPING:**

- a. Approve minutes of regular meeting of March 19, 2025**
- b. Review bills and electronic fund transfers as submitted**
- c. Receiving of financial reports/investments reports**
- d. Employment recommendations:**
  - Conditional employment of **Kirsten Helmbreck** in the position of Student Services Consultant for CDOT, effective April 21, 2025.
  - Conditional employment of **Erica Yonkers** in the position of Project Search Teacher, effective August 18, 2025.
  - Conditional employment of **Morgan Shaver** in the position of School Social Worker, effective August 18, 2025.

It was moved by Lindsey and supported by Ponds that the CISD Board of Education approve the items in the consent grouping as presented.

Motion passed unanimously.

***E. Special Presentation***

**1. Teacher Coaches Update - Jim Owen & Julie Slusher, DRIS Teacher Coaches**

***F. Other Action Items to come before the Board***

**1. Approve Date, Time and Location of CISD Biennial Election Meeting**

A motion was made by Lindsey and supported by Ponds that the CISD Board of Education approve the date, time and location of the CISD Biennial Election meeting as follows: Monday, June 2, 2025, at 6:00 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan.

Roll call vote taken.

Voting Yes: Lindsey, Goodrich, Ponds, Yates

Voting No: None

Motion passed unanimously.

## **2. 2025-2026 Wage Adjustments for Employees Not Covered by Bargaining Agreements**

A motion was made by Lindsey and supported by Ponds that the CISD Board of Education approve the recommendation for a 4% increase for employees not covered by collective bargaining, and other salary adjustments as appropriate for the 2025-2026 fiscal year, and these terms be effective July 1, 2025.

Roll call vote taken.

Voting Yes: Yates, Goodrich, Ponds, Lindsey

Voting No: None

Motion passed unanimously.

## **3. Human Resource Employment Requests**

- Eliminate Positions:
  - Educational Consultant - Emphasis on Middle School ELA and/or Disciplinary Literacy
  - Special Education Psych Coordinator
- Add Positions:
  - School Psychologist Apprentice
  - School Social Worker Supporting ATP/DKDC

A motion was made by Lindsey and supported by Yates that the Calhoun ISD Board of Education approve the employment changes/additions as requested by the Human Resource Department.

Roll call vote taken.

Voting Yes: Ponds, Lindsey, Yates, Goodrich

Voting No: None

Motion passed unanimously.

#### **4. Approve Waste Disposal and Recycle Services Bid**

A motion was made by Yates and supported by Ponds that the CISD Board of Education approve the two-year bid from Granger for provision of waste and recycle services for the Waste Consortium in the amount of \$15,841.76.

Roll call vote taken.

Voting Yes: Goodrich, Ponds, Lindsey, Yates

Voting No: None

Motion passed unanimously.

#### **G. Information:**

1. The cash flow summary was reviewed. There were no questions or comments regarding the cash flow summary.

##### **2. Professional/Support Staff Resignations:**

*Pursuant to Board Policy 4601 (Termination and Resignation), I respectively report that the resignation of the following noted employees were accepted on behalf of the Calhoun ISD Board of Education:*

- Retirement of Travis Greene from the position of Technology Coordinator, effective at the end of the business day April 30, 2025. (Hired 11/18/2010)
- Resignation of Frank Cookson from the position of CTE Instructor - Power Equipment Technology, effective at the end of the business day June 6, 2025. (Hired 8/19/2024)

#### **H. Administrative Reports**

1. The Superintendent Updated the Board on the following Items:

- BISD Process
- 3% Reimbursement
- CACC Boilers
- CTE TRAC Audit
- JCISD Southern Campus Tour
- Rhodes Branding Town Halls
- State Budget
- Transition

2. Department Reports: (for your information)

- Calhoun Area Career Center - Tim Staffen, Assistant Superintendent for CTE

3. Date:

- April 18, 2025 - Good Friday - All CISD Offices Closed
- April 23, 2025 - Administrative Support Staff Luncheon, 12:00 p.m., Calhoun Area Career Center
- April 30, 2025 - CASB Annual Awards Meeting, 5:45 p.m., Calhoun Area Career Center

***I. Next Regular Meeting of CISD Board, May 14, 2025, 4:00 p.m. to be held at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, MI***

***J. Adjournment***

There being no further business to come before the board, President Goodrich adjourned the meeting at 4:34 p.m.

President: Jean Goodrich

Secretary: Kenneth Ponds