

**CALHOUN INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES of the REGULAR MEETING for DECEMBER 11, 2024  
4:00 p.m.  
Gifford/Schultz Educational Service Center, Marshall, MI**

***A. Call to Order - Roll Call - Pledge of Allegiance***

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on December 11, 2024, at 4:03 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President Goodrich.

Present were: Catherine Yates, Kenneth Ponds, Richard Lindsey, Jr.

Absent was: Eric Greene

Also present were: Dr. Terance Lunger, Superintendent; Karen Dysinger, Human Resources/Executive Office Coordinator, Nicole Lawrence, Assistant Superintendent for Special Education, Tim Staffen, Assistant Superintendent for CTE, Kori Rafferty, Assistant Superintendent for Finance and Operations; Carrie Johnson, Assistant Superintendent for DRIS; Jerry Johnson, Assistant Superintendent for Legislation and Education Policy; Erika Burkhardt, Assistant Superintendent for Early Childhood; Mike Nicholson, CIEA Union President; David Killips, Michigan Leadership Institute

***B. Request to Approve Agenda as Printed or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group***

President Goodrich asked if there were any additional agenda items or changes to the agenda as printed. There were no additions or changes.

It was moved by Ponds, supported by Lindsey, that the meeting agenda be approved as printed.

Motion passed unanimously.

***C. Visitors' Comments***

- There were no comments from visitors

**D. ROUTINE MATTERS - CONSENT GROUPING:**

It was moved by Yates, supported by Lindsey, that the CISD Board of Education approve the following recommended actions:

- a.** Approve minutes of regular meeting of November 20, 2024
- b.** Approve minutes of Board workshop of November 25, 2024
- c.** Review bills and electronic fund transfers as submitted
- d.** Receiving of financial reports/investments reports
- e.** Employment recommendations:
  - Employment of **Mackenzie Jordan** in the position of Special Education Administrative Assistant supporting virtual ancillary staff, effective December 9, 2024.
  - Employment transfer of **Courtney Huch** to the position of Adult Training Program (ATP) Teacher, effective January 6, 2025.

Motion passed unanimously.

**E. *Other Action Items to come before the Board***

**1. Adopt Resolution for Local School District Board of Education Recognition**

*January is School Board Recognition month. Traditionally, the Calhoun ISD Board of Education has approved a resolution acknowledging local board members for their contribution to education around the county. We will write a letter to each school board member acknowledging their efforts and enclose the approved resolution.*

It was moved by Ponds, supported by Lindsey, that the Calhoun ISD Board of Education adopt the local school board recognition resolution as presented and authorize distribution to local boards during school board recognition month scheduled for January 2025.

Roll call vote taken.

Voting yes: Goodrich, Yates, Ponds, Lindsey

Voting no: none

Motion passed unanimously.

## **2. Human Resources Employment Request**

- Add / Eliminate Positions:
  - Request to Eliminate Special Education Supervisor Position and Add Special Education Coordinator Position

It was moved by Lindsey and supported by Yates that the Calhoun ISD Board of Education approve the employment changes/additions as requested by the Human Resource Department.”

Roll call vote taken.

Voting yes: Ponds, Goodrich, Lindsey, Yates

Voting no: none

## **3. Superintendent Retirement (Handout)**

It was moved by Lindsey and supported by Yates that the Calhoun ISD Board of Education accepts the retirement of Dr. Terance Lunger (hired 2/1/2008) from the position of Superintendent for the Calhoun Intermediate School District, effective June 30, 2025.

Roll call vote taken.

Voting yes: Ponds, Lindsey, Yates, Goodrich

Voting no: none

## ***F. Special Presentation***

- Michigan Leadership Institute – David Killips

## ***G. Other Action Items to come before the Board (Continued)***

### **4. Approval of Superintendent Search Firm**

- Michigan Leadership Institute

It was moved by Lindsey and supported by Ponds that the Calhoun ISD Board of Education approves the Michigan Leadership Institute to conduct a Superintendent Search.

Roll call vote taken.

Voting yes: Lindsey, Yates, Goodrich, Ponds

Voting no: none

**H. Information:**

1. The Cash Flow summary was reviewed. There were no questions or comments.

2. Professional/Support Staff Resignations:

*Pursuant to Board Policy 4000 series (Termination and Resignation), I respectively report that the resignation of the following noted employees were accepted on behalf of the Calhoun ISD Board of Education:*

- None

**I. Administrative Report**

1. Superintendent's Report:

- Technology - Conference Room Camera Update
- ASD Curriculum Grant from Battle Creek Community Foundation

2. Dates:

- All Calhoun ISD buildings will be closed as follows:
  - December 24, 2024 through December 26, 2024
  - December 31, 2024 through January 2, 2025

3. Correspondence:

- Mini-Grant Thank You Notes:
  - Lisa Middleton, Travis Winchell, Jonah Curtis & Angela Blood Starr
  - Lacey Ferro - Fern Persons Elementary Teacher, Olivet
  - Jessica Payne - Union City Schools
  - Melissa Baxter - Bellevue Schools
  - Abbie Nichols
  - Chloe Butler
  - Rosa Dye - Marshall Public Schools
  - Michelle Crull & Kendra Bonjernoor
  - Carlotta Slater
  - Lisa Wilson & Stephanie Hokanson, Hastings
  - Kristy Aleman, Branch ISD - Waldron Learning Center
  - Dani Cook, St. Philip Catholic Central High School
  - Mary Troyer, East Leroy Elementary
  - H.B., Life Science Teacher

**J. *Next Regular Meeting of CISD Board, January 15, 2025, 4:00 p.m. to be held at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, MI***

**K. *Adjournment***

There being no further business to come before the board, President Goodrich adjourned the meeting at 4:41 p.m.

President: Jean Goodrich

Secretary: Kenneth Ponds