

**CALHOUN INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES of the REGULAR MEETING OF SEPTEMBER 11, 2024  
4:00 p.m.  
Gifford/Schultz Educational Service Center, Marshall, MI**

**A.     *Call to Order - Roll Call - Pledge of Allegiance***

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on September 11, 2024, at 4:00 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President Goodrich.

**Present were:** Richard Lindsey, Jr., Jeannie Goodrich, Eric Greene

**Absent were:** Kenneth Ponds, Catherine Yates

**Also present were:** Dr. Terance Lunger, Superintendent; Karen Dysinger, Human Resources/Executive Office Coordinator; Jessica Clothier, Assistant Superintendent for Human Resources; Carrie Johnson, Assistant Superintendent for Regional Instructional Services; Lorie Upright, Assistant Superintendent for Technology and Data Services; Tim Staffen, Assistant Superintendent for CTE; Nicole Lawrence, Assistant Superintendent for Special Education; Jerry Johnson, Assistant Superintendent for Legislation and Education Policy; Kori Rafferty, Assistant Superintendent for Finance & Operations; and Rebecca Schroeder, CISD Special Education Teacher Consultant

President Goodrich appointed Eric Greene as Secretary Pro Tem for this meeting.

**B.     *Request to Approve Agenda as Printed or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group***

President Goodrich asked if there were any additional agenda items or changes to the agenda as printed. There were no additions or changes.

It was moved by Lindsey, supported by Greene, that the meeting agenda be approved as printed.

Motion passed unanimously.

**C.     *Visitors' Comments***

There were no comments from visitors.

**D.     *Routine Matters - Consent Grouping***

It was moved by Greene, supported by Lindsey, that the CISD Board of Education approve the following recommended actions:

- a. Approve minutes of regular meeting of August 21, 2024
- b. Review bills and electronic fund transfers as submitted
- c. Receiving of financial reports/investments reports
- d. Employment recommendations:
  - o Employment of **Sharon Sherman** in the position of Educational Consultant - Elementary Math for the Department of Regional Instructional Services, effective September 5, 2024.

Motion passed unanimously.

***E. Other Action Items to come before the Board***

**1. Approve the Student Handbook for the Doris Klaussen Developmental Center (DKDC), Adult Transition Program (ATP), Calhoun County Youth Center (CCYC), and Early Childhood Special Education (ECSE)**

It was moved by Lindsey and supported by Greene that the CISD Board of Education approve the CISD Student Handbook for DKDC, ATP, CCYC and ECSE as presented.

Roll call vote taken.

Voting yes: Greene, Goodrich, and Lindsey

Voting no: None

Motion passed unanimously.

**2. Human Resource Employment Request:**

- Add Position:
  - o One 1.0 FTE Technology Support Specialist Position for Regional Technology & Data Services

It was moved by Greene and supported by Lindsey that the CISD Board of Education approve the employment changes/additions as requested by the Human Resource Department.”

Voting yes: Goodrich, Lindsey, Greene

Voting no: None

Motion passed unanimously.

### 3. **Set Date, Time and Location for Calhoun ISD Board Workshop**

It was moved by Greene and supported by Lindsey that the CISD Board of Education set the date, time and location for a Calhoun ISD Board Workshop as follows:  
Monday, November 4, 2024 at 10:00 a.m., Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, MI

Voting yes: Greene, Goodrich, Lindsey,

Voting no: None

Motion passed unanimously.

#### ***F. Special Presentation***

- **Legislative Update** - Jerry Johnson, Assistant Superintendent for Legislation and Education Policy

#### ***G. Information:***

1. The cash flow summary was reviewed. There were no questions or comments regarding the cash flow summary.

2. Professional/Support Staff Resignations & Retirements:

*Pursuant to Board Policy 4601 (Termination and Resignation), I respectively report that the resignation of the following noted employees were accepted on behalf of the Calhoun ISD Board of Education:*

- Resignation of **Lawrence Petersen** from the position of Custodian, effective at the end of the business day August 12, 2024. (Hired 3/4/2024)
- Resignation of **Lisa Newman** from the position of Teacher Assistant, effective at the end of the business day August 18, 2024. (Hired 8/24/2014)
- Retirement of **Teresa Gest** from the position of Orientation & Mobility Specialist, effective at the end of the business day October 1, 2024. (Hired 12/20/2004)

#### ***H. Administrative Reports***

1. Superintendent's Report
  - Facilities

- Audit
  - Office of Civil Rights Compliance Review
  - HR Newsletter
  - Communication Study
2. Department Reports: (for your information)
- Career Technical Education - Tim Staffen provided the board with an update on Perkins V, a Possible Hospitality Expansion, the Civil Rights Compliance Review, MiCareerQuest, and a Youth Solutions Select (YSS) Partnership.
  - Legislation and Education Policy - Jerry Johnson (Presentation Only)
3. Date:
- CASB General Meeting - Candidate Forum - October 23, 2024, 5:00 p.m., Gifford/Schultz Educational Service Center

***I. Next Regular Meeting of CISD Board, October 16, 2024, 4:00 p.m. to be held at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, MI***

***J. Adjournment***

There being no further business to come before the board, President Goodrich adjourned the meeting at 4:34 p.m.

President: Jean Goodrich

Secretary: Ken Ponds