

**CALHOUN INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES of the REGULAR MEETING OF JULY 17, 2024
Immediately following the Organizational Meeting
Gifford/Schultz Educational Service Center
Marshall, Michigan**

A. *Call to Order of Regular Meeting and Request to Approve Agenda as Printed or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group*

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on July 17, 2024, at 4:08 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President Goodrich. President Goodrich appointed Eric Greene as temporary secretary for the meeting.

Present were: Catherine Yates, Eric Greene, Jean Goodrich, and Richard Lindsey Jr.

Absent was: Kenneth Ponds

Also present were: Dr. Terance Lunger, Superintendent; Jessica Clothier, Assistant Superintendent of Human Resources; Lorie Upright, Assistant Superintendent for Technology and Data Services; Karen Dysinger, Human Resources/Executive Office Coordinator; Jerry Johnson, Assistant Superintendent for Legislation & Education Policy; Nicole Lawrence, Assistant Superintendent for Special Education

It was moved by Greene and supported by Lindsey that the meeting agenda be approved with the additions and changes or as printed.

B. *Recommended Action - Consent Grouping:*

It was moved by Greene and supported by Lindsey that the CISD Board of Education approve the items in the consent grouping as presented.

1. ROUTINE MATTERS - CONSENT GROUPING:

- a. Approve minutes of budget hearing and regular meeting of June 24, 2024**
- b. Approve minutes of the closed session of June 24, 2024**
- c. Review bills and electronic fund transfers as submitted**
- d. Receiving of financial reports/investments reports**

General Fund Cash	\$176,617
GF Investments	\$19,976,504
Special Education Fund Cash	\$403,314
SPED Investments	\$29,639,725
Vocational Fund Cash	\$56,400

VOED Investments	\$11,019,908
CDOT Fund Cash	\$10,814
CDOT Investments	\$3,626,087
Student Activity Fund Cash	\$47,724
Student Activity Investments	\$3,223

e. Employment recommendations:

- Employment of **Nicole McGrath** in the position of Special Education Coordinator, effective July 1, 2024.
- Employment of **Joshua Cook** in the position of Technology Support Specialist, effective July 9, 2024.
- Employment of **Janice Scales Nelson** in the position of DRIS Teacher Coach, effective July 23, 2024.
- Conditional employment of **Danielle Wilsey** in the position of Administrative Assistant - Student and Career Services for the Calhoun Area Career Center, effective August 1, 2024.
- Conditional employment of **Caitlyn Wood** in the position of DRIS School Mental Health Specialist, effective August 5, 2024.
- Conditional employment of **Keila Kilgore** in the position of DRIS School Mental Health Specialist, effective August 5, 2024.
- Employment of **Jordan Fowler** in the position of Teacher Assistant for the Doris Klaussen Developmental Center, effective August 19, 2024.
- Employment of **Brittney Hooker** in the position of Teacher Assistant for the Doris Klaussen Developmental Center, effective August 19, 2024.
- Employment of **Jeanine Hudson** in the position of ECSE Inclusion Teacher, effective August 19, 2024.
- Conditional employment of **Nicole Kindig** in the position of School Social Worker, effective August 19, 2024.
- Employment of **Brianna Murphy** in the position of School Social Worker, effective August 19, 2024.
- Employment of **Craig Smart** in the position of SXI Teacher, effective August 19, 2024.

- Employment of **Sabrina Timmer** in the position of Teacher Assistant, for the Doris Klaussen Developmental Center, effective August 19, 2024.
- Conditional employment of **Katelynn Wright** in the position of Speech-Language Pathologist, effective August 19, 2024.

f. Superintendent’s Conference

- Post-Approval - MAISA Summer Conference, Marquette, June 19-21, 2024.

Motion passed unanimously

C. *Other Action Items to come before the Board*

1. It was moved by Lindsey and supported by Greene that the CISD Board of Education approve the revisions to the student handbook for the Calhoun Area Career Center as presented.

Roll call was taken.

Voting Yes: Lindsey, Goodrich, Yates, Greene

Voting No:

Motion passed unanimously

2. It was moved by Yates and supported by Lindsey that the CISD Board of Education adopt the revised policies as presented.

- 3115 - Non-Discrimination, Anti-Harassment, and Retaliation (including Title IX and ELCRA)
- 3115A - Definitions for 3115 Series
- 3115B - Designation of Coordinators
- 3115C - Supportive Measures
- 3115D - Informal Resolution
- 3115E - Grievance Procedure and Remedies
- 3115F - Compliant Dismissal and Appeals
- 3115G - Additional Requirements to Prevent and Address Pregnancy Discrimination
- 3115H - Training Requirements, Recordkeeping and Policy Notice
- 3115-F-1 - Discrimination, Harassment, and Retaliation Complaint Form
- 3115-F-2 - Sample Notice of Nondiscrimination
- 3118 - Nondiscrimination Covenant in Contracts with the District

Roll call was taken.

Voting Yes: Greene, Lindsey, Goodrich, Yates

Voting No:

Motion passed unanimously

D. Information:

1. The cash flow summary was reviewed. There were no questions or comments regarding the cash flow summary.
2. Professional/Support Staff Resignations:

Pursuant to Board Policy 4223 (Termination and Resignation), I respectively report that the resignation of the following noted employees were accepted on behalf of the Calhoun ISD Board of Education:

- Resignation of Mary Miller from the position of Teacher Assistant, effective at the end of the business day July 10, 2024. (Hired 8/23/2021)
- Resignation of Christopher Bowhuis from the position of CTE Instructor - Computer Programming, effective at the end of the business day August 2, 2024. (Hired 8/27/18)
- Resignation of Russell Winchel from the positions of CTE Instructor - Power Equipment Technology, and MYCA Coordinator, effective August 2, 2024. (Hired 4/3/2023)

E. Administrative Reports

1. Superintendent's Report:

The Superintendent updated the Board on the following items:

- Facilities
- LEA Supports
- LEA Enhanced Services
- CASB Dues

2. Department Reports - None

F. Next Regular Meeting of CISD Board, August 21, 2024, 4:00 p.m. to be held at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, MI

G. Adjournment - There being no further business to come before the board, President Goodrich adjourned the meeting at 4:24 pm

President: Jean Goodrich

Secretary: Kenneth Ponds